

REQUEST FOR PROPOSAL (RFP)

PROPOSALS SOUGHT FROM NEW MEXICO GOVERNMENT ENTITIES AND NON-PROFIT ORGANIZATIONS IN THE FOUR CORNERS REGION, FOR ECONOMIC DEVELOPMENT PROJECTS RELATED TO THE GOLD KING MINE SPILL

Proposals are due electronically by 3:00 PM (Mountain Time) on December 2, 2022.

Complete proposals should be e-mailed to gkmgrant@nmag.gov

SUMMARY OF REQUEST FOR PROPOSALS

On August 5, 2015, more than three million gallons of acid mine drainage was released from the Gold King Mine in San Juan County, Colorado during a U.S. EPA site evaluation. The release, which contained thousands of pounds of heavy metals, flowed into New Mexico via the Animas River and entered the San Juan River at its confluence with the Animas in Farmington.

The purpose of this RFP is to solicit proposals from New Mexico government agencies, all political subdivisions (counties, municipalities, and special districts), non-profit organizations, and tribal governments, to address harms to New Mexico or its communities resulting from the Gold King Mine Spill, including harms based on public perception of the impacts of the spill.

Projects are expected to benefit farming, outdoor recreation, natural resources, or other values in northwestern New Mexico. More specifically, eligible projects could provide for:

- Drinking water protection.
- Control or mitigation of pollution sources.
- Land and habitat conservation.
- Economic development related to agriculture, outdoor recreation or mining reclamation
- Public Education regarding the safety of regional agricultural products

CRITERIA FOR REVIEWING PROPOSALS

The Attorney General's Office will apply the following criteria in selecting Recipients.

**Criteria include but are not limited to those mentioned below*

- How closely related is the proposed project to the grant's purpose?
- How efficient is the proposed use of grant funds?
- Does the applicant have a proven track record of success in similar projects?
- Will grant funds completely cover costs associated with the proposed project?
- Will grant funds be matched by the applicant?
- Will the grant supplant funds from other sources?

Grants will be awarded following a proposal and due diligence by a selection committee. Questions regarding this proposal must be submitted electronically to gkmgrant@nmag.gov.

A. GRANT SUMMARY AND ELIGIBILITY

Maximum Fund Amount for the New Mexico government agencies, all political subdivisions (counties, municipalities, and special districts), non-profit organizations, and tribal governments:

Maximum funds - \$4.288 million. Multiple grants will be awarded subject to the evaluation committee review.

Maximum Grant Duration: 24 months

Eligibility - Who May Submit Proposals:

- Proposals may only be submitted by New Mexico government agencies, all political subdivisions (including counties, municipalities, and special districts), non-profit organizations, and tribal governments, whose activities are related to environmental protection, agriculture or economic development.

Limit on Number of Proposals Submitted by an Entity:

- Only one (1) proposal may be submitted per entity. No exceptions will be made.

B. PROPOSAL CONTENTS AND PREPARATION

Cover Sheet Guide (1-page limit): Required

- LEGAL NAME - Indicate the full legal name of the applicant.
- PHYSICAL ADDRESS – Indicate the full mailing address where checks should be mailed if awarded.
- TITLE - Provide a short, informative title for the proposed project.
- PROJECT SUMMARY - **Clearly indicate the total project cost and duration.** The project summary should include a brief description of the project, including its transformative goals, the innovative technology purchase proposed, and the community (communities) that will be impacted.
- MANAGEMENT CONTACT - Indicate the full name, title, department, email address, and phone number of the person responsible for overseeing the project.
- ADMINISTRATIVE CONTACT - Indicate the full name, title, department, email address, and phone number of the administrative contact for the project.
- FINANCIAL CONTACT - Indicate the full name, title, department, email address, and phone number of the financial contact for the project.

Project Description Guide (5-page limit): Required

The Project Description should explicitly address the following additional items:

1. Introduction and Background of Organization (incorporating the following points):
 - Briefly describe your organization's relevant history and accomplishments in providing economic development-related services, and the individuals your organization serves.
 - Describe your organization's prior experience conducting projects similar to the proposed project, including procedures that are in place to document expenses and costs.
2. Describe Your Request (incorporating the following points):
 - Describe the project for which you seek funding and whether it is a new or ongoing part of your organization's work.
 - What are the goals, objectives, and activities involved in the request? Provide a task-by-task breakdown of the steps required to implement the proposed project demonstrating your understanding of the work needed to complete the project successfully.
 - Discuss how the request will fill a recognized need and advance economic development.
 - What are the specific benefits that will result from your project?
 - Describe the individuals who would be served or benefited from your project.
3. Project Management, Reporting, and Evaluation (incorporating the following points):
 - Who will be involved in carrying out the work outlined in the request?
 - Please describe how you will manage the project and track the progress of the project.
 - Describe a sustainability plan beyond the lifetime of the award.
 - At the completion of the project, grantees will be required to submit a Grantee Final Report summarizing the project, successes, and challenges, inventorying and documenting the completion of all project deliverables, and discussing the results of the project and its broader implications. Please describe your evaluation plan for the project. What specific information and data will you collect to measure the results? When specifically will you be collecting this information and data, analyzing this information and data, and reporting the results?

Line-Item Budget and Justification Guide: Required

- Expenses should be directly budgeted to individual line items to the maximum extent possible.
- If your proposal involves distinct phases or strategies, please prepare a separate line-item budget for each phase or strategy.
- Please explain the need for each line item in the budget, as well as show the breakdown of calculations used to arrive at the amount in each line of the budget.
- If there are other funding sources for the proposed project, identify the sources and include amounts and whether received, committed, or projected/pending.

Equipment Purchase Plan and Timeline Guide: Required

- If applicable, include an equipment purchase plan and provide a quarterly timeline including milestones with the steps necessary for the equipment to be purchased and in use throughout the community (communities) to be impacted.

Other Documents Guide: Required

- Key Personnel Resumes: Please submit a resume or profile summarizing the qualifications of the key individuals involved (resumes not to exceed 2 pages per individual).

C. GRANT AWARDS

The Agency may make no awards if no satisfactory proposals are submitted.

Prior to distributing any grant funds, successful applicants will be required to execute a Grant Agreement setting forth the terms and conditions of the grant, including payment and use of grant funds, reporting on the progress of the project and on the expenditures of grant funds, and recordkeeping requirements.

Grants are not final until a Grant Agreement has been fully executed by the Recipient and the New Mexico Office of the Attorney General.

At the completion of the project, grantees will be required to submit a Grantee Final Report summarizing the project, successes, and challenges, inventorying and documenting the completion of all project deliverables, and discussing the results of the project and its broader implications.

D. PROPOSAL SUBMISSION

Proposals are due electronically by 3:00 PM (Mountain Time) on December 2, 2022. Completed proposals should be e-mailed to gkmgrant@nmag.gov. Faxed or mailed proposals will not be considered.

RFP Timeline

Action	Responsible Party	Due Dates
1. Issue RFP	OAG	October 24, 2022
2. Deadline to submit Questions	Potential Grantees	November 7, 2022 (3 p.m. MST)
3. Response to Written Questions	OAG RFP Manager	November 11, 2022
4. <i>Submission of Proposal</i>	<i>Potential Grantees</i>	<i>December 2, 2022 (3 p.m. MST)</i>
5. Proposal Evaluation	OAG Evaluation Committee	December 5-9, 2022
6. Finalize Grant Agreements	OAG	December 12-16, 2022
7. Grant Awards	OAG	December 16, 2022

COMPLETE PROPOSALS MUST INCLUDE:

- 1) Cover Sheet;
- 2) Project Description;
- 3) Line-Item Budget and Justification;
- 4) Equipment Purchase Plan and Timeline (if applicable); AND
- 5) Other Documents - Key Personnel Resumes.

Letters of Support are not required.