

New Mexico Office of the Attorney General



Special Agent Human Trafficking Full time - Albuquerque

Job Reference #10109899

The New Mexico Office of the Attorney General, Special Investigations Division an Equal Employment Opportunity (EEO) employer is seeking applicants for an “At Will” (not classified) Human Trafficking Special Agent position(s). An “At Will” position means any state office job or position of employment which is exempt from the service and the Personnel Act,” Section 10-9-4 NNMSA 1978, the employee serves at the pleasure of the New Mexico Attorney General. You will need to submit your resume using the specifically identified Job Reference ID number on the OAG website.

The Special Agent will conduct criminal investigations and training for the Office of the New Mexico Attorney General, New Mexico Human Trafficking Unit.

Duties include but are not limited to; interviewing witnesses and interrogating suspects, conferring with prosecuting attorney, prepare demand letters, obtain subpoena and warrant authorization or other documents to secure additional evidence from Internet Service Providers, cell phone companies, or other data storage sources. Prepare affidavits for warrant, serving warrants and searches premises to locate evidence and collecting and processing physical evidence, conducting premise inspections, conducting surveillance of suspects or locations, preparing final investigative reports of case findings and recommendation of criminal charges, testifying as a witness in a court of law, locating, subduing, searching, advising, and arresting suspects when there is probable cause, obtaining and serving subpoenas, exchanging information with local, state, and federal law enforcement authorities, providing training and technical guidance

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to other law enforcement agencies and licensees in the agent's area of expertise, performing other related duties as required.

Further duties will include; developing and maintaining a working relationships with state, local and federal law enforcement agencies including New Mexico District Attorney's for the purpose of coordinating and collecting statistic data of Human Trafficking related investigations and prosecutions. Also developing a working relationship with victim service providers throughout the state of New Mexico. The position will be responsible for providing comprehensive assessments of investigative and prosecutorial needs within New Mexico as it relates to Human Trafficking investigations and prosecutions. Operate in a multi-jurisdictional environment involving cooperation with federal, state, and local law enforcement officials. Responsibilities include the management of Human Trafficking Cyber Tips received from the National Center for Missing and Exploited Children (NCMEC), the National Human Trafficking Resource Center/Polaris and Life Link, coordinating assignments, and assisting investigators and other law enforcement agencies.

The new hire will perform related duties and responsibilities as assigned.

CERTIFICATIONS:

New Mexico Law Enforcement Certification, or suitability for application of certification by waiver of previous training. Valid driver's license is required.

EDUCATION/EXPERIENCE:

The successful candidate will have a combination of education and experience related to the essential duties and responsibilities of the position. A four (4) year college degree from an accredited university or college in any related field of criminal justice, criminology, psychology, and/or sociology is preferred but not required. The ability to maintain confidentiality is critical. The ability to work extremely well under pressure while maintaining a professional image and approach with citizens, co-workers, outside agencies, etc. is critical.

A successful candidate should have at least five (5) years non-probationary experience as a state certified police officer and should have at least three (3) years experience as a detective and/or investigator in related investigative field such as, crimes against persons and/or sex crimes.

Ability to use basic computer applications such as is included in Microsoft Office Tools, etc. Ability to speak, read, write and/or translate Spanish is preferred but not required.

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Must have the ability to compile and maintain statistical data within Excel and/or related programs.

A background check and drug test is required. No conviction for felonies or crime of moral turpitude. Full disclosure of all internal affair files, personnel files, and/or other employment files from respective agencies of employment. The ability to maintain strict confidentiality is required. The ability to work independently is required.

PHYSICAL REQUIREMENTS:

Physical strength and stamina sufficient to perform the duties of this position.

WORKING CONDITIONS:

Work conditions include, but not limited to; statewide travel, possible extended and varied hours. Must be willing to function in an undercover capacity and conduct surveillance activity, which may require work outside normal working hours. Occasionally work in outside weather conditions.

This position announcement lists the major duties and requirements of the job and is not all-inclusive. The agent may be expected to perform additional job-related duties and may be required to have or develop additional specific job-related knowledge and skills.

This position is a grant funded for 18 months.

Salary set in the grant. Send resume, writing sample and three professional references to the hiring agent listed below. This posting will remain open until the position has been filled. Applicants selected for an interview must notify the Attorney General's Office of the need for a reasonable accommodation due to a Disability.

Open until filled.

Please send resumes to:

The Office of the Attorney General
Attn: Anthony Maez, Special Agent in Charge
Special Investigations, ICAC Unit
E-mail: amaez@nmag.gov – (505) 717-3542
P.O. Drawer 1508, Santa Fe, NM 87504-1508.